



FARC Board of Directors

Meeting Minutes

May 18, 2023

Meeting Called to Order by Brian at 7pm

In Attendance: Brian, Carrie, Rebecca, Vic B, Patty, Jeff, Vic C, Shawn, Vicki and Bruce White, Kathrine (bike club)

Approval of Minutes: Vic B approved, Rebecca approved

- Reports of Officers

- Treasurers Report Rebecca

- 1. This report covers activities since 13 April 2023
- 2. Oldish outstanding checks:
 - a. 4618 - Kathleena Mumford, \$400 (2021 Grand Prix winner replacement check). I mailed out on November 7 to her new address, but she has not deposited it yet. I reached out (12/14/2022) and never heard back.
 - b. 4633 - Fred Nats, \$500 (FredNats 5k Donation check). Sent out on January 16, 2023.
 - c. 4636 - 4641 - Braswell School Competition checks, \$4500. Sent out on January 16, 2023; I have reached out to the Braswells twice with no response. Shawn, could you reach out to them? The checks will have expired by now and they will need new ones, but I don't want to write new ones until they are sure they can distribute them.
- 3. Great Train Race wrap-up:
 - a. Fredericksburg Parks and Rec equipment deposit: Are we still waiting on the sandwich board to request the deposit back from Parks and Rec? Remind me, who requests the deposit back? Angela? Me?
 - b. Get gift cards back from Sara as well as receipts (she used gift cards to make snack purchases for GTR).
 - c. Write the financial report for the race. Comparing the proposed budget to the amount spent, by expense category.
- 4. Things I know I need to do:
 - a. Write the rest of the Great Train Race thank you/tax letters for the race sponsors.
 - b. Write and mail the GTR school checks.
 - c. Need to get the John Robbins scholarship check out.
 - d. I have not forgotten about providing a breakdown of RRCA Convention expenses covered by the club (as well as notes from the sessions that I attended). I still need to write one more check to Dana—we were waiting on the reimbursement she got from the RRCA for being an award winner (they reimburse for up to \$400 of her travel and accommodations). They reimbursed Dana, but she can't find the receipt, so I am just waiting on RRCA to provide me with a copy of the receipt.

- e. Taxes. We have until November (not that I plan to wait until then) and Howard offered to sit with me to do them.
 - f. I am working on getting a club credit card. It will be through PNC bank. There will be rules about using the card, but hopefully this will make a bunch of things easier. I am hoping that I am able to set up a system where I am notified via text any time a transaction takes place (would be even better if I had to approve by responding to the text . . . we'll see what we can do). Stay tuned.
 - Motion Vic B, Shawn 2nd
 - Vice President (Ospreys, etc...) Vic B
 - Ospreys are on a 6 week break.
 - 40 Osprey's ran the GTR and many took first
- Reports of Committees
 - Merchandise
 - Bought some new tanks and they are at Lucky Road and at the Expo
 - All Summer stuff is at Lucky Road and Winter is in the Storage Locker
 - Grand Prix: Shawn
 - Stafford Hospital - invoice was sent 398 ran, needs a refund for the kids who ran
 - Heppe Chiro - invoice sent and paid
 - RD meeting August 7th 6:30-7:30
 - SPCA to send a pic of the shirts to Shawn
 - Social
 - Had the social run on Wednesday with YogaSix
 - Fred Nat's outing is coming up on June 3rd
 - Pick tickets up at will call
 - Newsletter
 - Everything is closed out from Constant Contact, at \$0 for the balance
- New Business
 - Bruce and Vicki White, Bruce is President of the FXBG cycling club
 - Volunteers for Sept 11 National Memorial Trail Alliance
 - Sept 11 National Memorial Trail
 - Dominion Race Way for a 12 hour event to raise money for the Sept 11 National Memorial Trail Alliance, 5 speakers, band, lunch (Mission BBQ) and Angela's Italian Restaurant, American Legion will be there, raffle and a silent auction, \$30 to sign up,
 - 911trail.org
 - Devils' Den
 - Patty's last year assisting Chris K
- Around the table (Chicken)
 - Kristen - SPCA is using GP bibs

- o Brian - 2 cones that belong to Stafford Hospital
 - o Vic B- HH this weekend
 - o Bruce - Pittsburgh to Philly ride June 19-July 3rd
 - o Jeff - last few volunteers for the beer tent
 - o Shawn - Fawn Lake Tri - all FARC members get \$10 off August 27th
- Adjourn Meeting - Meeting adjourned 8pm Carrie 1st, Rebecca 2nd, all approved